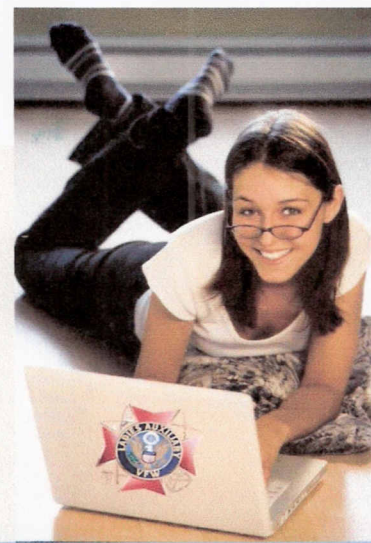


Holding a Ladies Auxiliary Meeting Using Technology



Tools

What is needed on both ends?

- Personal computer, laptop, tablet or smartphone
- High speed Internet connection (such as DSL or Internet provided by a cable company; for tablets and smartphones, 3G or 4G is often not fast enough; you need Wi-Fi)
- Telephone line OR USB-connected speakers and microphone
- Internal webcam or USB-connected external webcam
- 2 Apple products with FaceTime capabilities (must have Wi-Fi)

Webex Meeting Center, www.webex.com

- Starts at \$49/month for up to 25 meeting attendees
- Unlimited online meetings
- Share documents, applications, etc., in real time
- Share multiple, simultaneous webcam video feeds
- See and hear, automatically, who is talking
- Supports attending meetings via mobile devices (such as iPhone or iPad)

Go To Meeting, www.gotomeeting.com

- Starts at \$49/month for up to 15 attendees
- Unlimited online meetings
- Share documents, applications, etc., in real time

Skype, www.skype.com

- Starts at \$8.99/month
- Maximum of 10 meetings (Skype recommends 5 max)
- Supports attending meetings via mobile devices for voice only

Thanks to a change in the National Bylaws, members may now join meetings using electronic or digital tools, such as conference calls, webcams, FaceTime and many others. This is your guide to the who, what, when, where and how.

Who Might Need to Do This and When?

- ✓ Homebound members
- ✓ Geographically isolated members
- ✓ Members who are deployed overseas
- ✓ Snowbirds
- ✓ Members called away for emergencies
- ✓ Locations with extreme weather
- ✓ Members living in assistance facilities

Guidelines for joining a Ladies Auxiliary meeting with technology...

1. In order to constitute a regular Ladies Auxiliary meeting, there must be 5 members present in one location. Bylaws 210 & 212
2. Once the 5 members are in one location, any number of other members may join via digital means. (See Tools for ideas on how to do this.)
3. Conference calls may be used, but only if the 5 initial members are in one location.
4. Of the members present either physically or digitally, one must be the President, the Secretary and Treasurer (either elected or pro tem)
5. These types of meeting would most likely be conducted using the round table template found in the Ritual's General Instructions for a meeting without floor work.
6. A Ladies Auxiliary may create a standing motion to conduct business in a round table format, or it can be voted on as a one-time format as needed.