



AUXILIARY TO THE VFW DEPARTMENT OF NEW MEXICO  
2016-2017 CHIEF OF STAFF/EXTENSION JANIS WIMMER  
PROMOTION 5  
NOVEMBER 2016



As an Auxiliary, you have been working hard using the following handouts: **“5 Essentials of an Auxiliary,”** **“Auxiliary VFW Meeting Agenda Form,”** **“Using Technology to Conduct and Auxiliary Meeting,”** **“Understanding Auxiliary Traditions,”** **“The Checklist: What the Auxiliary President needs for a meeting,”** **“R U Healthy? Auxiliary To-Dos and Deadlines,”** **“Health Checkup for Your Auxiliary Member Questionnaire,”** and **“VFW Auxiliary Meeting Challenges & Solutions.”**

Next we are moving on to **“Healthy Communication Phone/Text Tree.”** A good working auxiliary needs good communication. The better the communication, the better the auxiliary will be. By using the Phone/Text Tree, this stops the burden on one member. This enables your auxiliary to get the information to your members about events, meetings, etc. Each auxiliary is responsible for setting up their tree and letting everyone know who they are to phone/text. The last person on the list then phone/text the President to let her know the message has gone full circle. I have attached a copy of the handout.

Remember how I talked about the mentor program and all you had to do was **“CARE.”** Let’s look a little closer at **“C.”** **“C”** was Catch the member when they first join. Catching the member when he or she first joins means that if you recruited the member, you should make sure that you invite them to the meeting or even pick them up and bring them to the meeting. If you are at a meeting and a new person walks in, make sure that they feel welcome. Introduce yourself to them, invite them to sit with you, and explain what is going on. The more that we make them feel a part of our Auxiliary, the more they will want to come back and participate with us. You do not have to be the one that recruited them to **“CARE”** about them. The main thing is that new members know that they are welcome and feel that they are wanted and a part of the Auxiliary.

Please have a safe holiday season.

“Unwavering Support for Uncommon Heroes”      “Service in Action”

If you have any questions or need any help, you can call, email, or write to me.

Phone #: 575-437-0053      Email: [kachina1@q.com](mailto:kachina1@q.com)      Address: 5980 Hwy 54 S Unit 3753 Alamogordo, NM 88311-9522