

Issued August 6, 2016

*DEPARTMENT OF NEW MEXICO*

*LEADERSHIP MANUAL*

*"Make It Happen"*



**LEN HAMPTON**

**STATE COMMANDER**

**2016-2017**

TELEPHONE: (575) 527-9046 Cell (575) 405-9001

EMAIL: mixedcompany2@hotmail.com

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**ATTENTION:**

**ALL POST AND DISTRICT COMMANDERS:**

**IT IS EXTREMELY IMPORTANT THAT YOU  
SHARE THIS INFORMATION WITH YOUR  
POST AND DISTRICT QUARTERMASTER,  
ADJUTANT AND COMMITTEE CHAIRMEN**

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**DEPARTMENT OF NEW MEXICO**  
**VETERANS OF FOREIGN WARS OF THE UNITED STATES**

1. Attention is given to Past State Commander B. J. Lawrence of VFW Post 7686 who was elected to the position of Jr. Vice Commander-in-Chief of the Veterans of Foreign Wars of the United States. Comrade Lawrence was elected at the 117<sup>th</sup> National Convention in Charlotte, NC to serve the 2016-2017 administrative year. The Department of New Mexico congratulates and fully supports Jr. Vice Commander-in-Chief B. J. Lawrence in his new National Leadership Role.
2. Attention is directed to the Post/District Adjutants and Quartermasters. Effective as of the first Council meeting held on June 5<sup>th</sup>, all meeting minutes and audits are to be sent to Department HQ's. **DO NOT mail/email or fax any of them to the State Inspector, Dave Wimmer. Only send the Inspection & Supplemental reports to him.**
3. Attention is directed to the upcoming deadline for Post Quartermaster Bonds. The current bonds expire on August 31<sup>st</sup>. Your Post will be considered in arrears after September 1<sup>st</sup> without a current bond.
4. A Council of Administration Meeting will be held on August 13<sup>th</sup> @ 10AM at Post 6917. They are located at 5845 Bataan Memorial West in Las Cruces.
5. A second Flying Squadron Training class will be held on August 13<sup>th</sup> after the Council Meeting at VFW Post 6917, 5845 Bataan Memorial West, Las Cruces. The remaining Commander's books will be handed out at that time. Topics covered are Membership & Recruiting, Trustee Duties & Inspections, Quartermaster 101, Leadership, Community Service, VOD/PP/Teacher's Award and then Service Officer Training. If you participated in the class at Post 3280, there is no need to attend again.
6. The Commander's Homecoming will be held later that evening starting at 4PM at Post 6917. Dress will be business casual.
7. Post Commanders and officers; it is very important to read Article II, Section 200 series of the Manual of Procedure to find out questions that pertain to the Post operations. Section 218 specifically describes the responsibilities of the Post Officers.
8. Attention is directed to the monthly National Hq's General Order's, National Bulletins and Calendars that are available online at the vfw.org website. The General orders are to be downloaded and read at each Post meeting, (the imperative items). The Bulletin and Calendars are very useful and contain a lot of information, some of which could be briefed at your Post meetings. To get these documents; login to the VFW website and go to VFW Training and Support. From there, click on Member & Officer Training, Forms and Templates. On the right side there will be a grey box with a title of Additional Resources, the last link is for the National General Orders, Bulletins & Calendars. These come out every month, so be sure to check prior to your meeting.

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9. Post Commanders and Chairmen; now is the perfect opportunity to request a meeting with your local schools to promote our Youth & Education programs that are available to the students. Voice of Democracy, Patriot's Pen, Americanism, and Scouting, just to name a few.

### **Changes to the 2016-2017 Directory**

**Removals:**

Post 6216; Remove Ernest Garcia as Commander  
Post 614; Remove Arnold Clanton as Commander

**Changes:**

Post 6216; Move Sr Vice John Lopez into the Post Commander position  
Post 614; Move Sr Vice Christopher Becksted into the Post Commander Position

**Additions:**

Post 614; Add Derek May as the new Jr Vice Commander

By Order of:



Len Hampton, Commander  
Department of New Mexico  
Veterans of Foreign Wars

Official:



David Fouse, Adjutant  
Department of New Mexico  
Veterans of Foreign Wars